

DISCLAIMER

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AGENDA ITEM NO:3

**MEETING OF THE CABOT, CLIFTON AND CLIFTON EAST
NEIGHBOURHOOD PARTNERSHIP
22ND OCTOBER 2012
THE PAVILION, 1 HANNOVER QUAY, BRISTOL BS1 5JE**

PRESENT:

Members of Partnership

Malcolm Baker – Clifton Down Residents Association (CDRA)
Mary Bannerman – Castle Park User Group
Fraser Bridgeford - Friends of Brandon Hill (FBH) & NP Chair
Councillor Trevor Blythe (Clifton)
Councillor Simon Cook (Clifton East)
Dennis Gornall – Hotwells & Cliftonwood Community Association (HCCA)
Councillor Barbara Janke (Clifton)
Julian Jones – Cabot Forum Co-Chair
Mary Lehane – Clifton Womens Institute (CWI)
Keith Rodgerson – Oakfield Residents Association (ORA)
Maggie Shapland – Clifton & Hotwells Improvement Association (CHIS)
Richard Whitburn - Clifton Forum Chair
Anne White – Richmond Hill Area Residents Association (RHARA)
Councillor Dr. Mark Wright (Cabot)

Bristol City Council Officers

John Atkinson – Streetwise Co-ordinator (0117 35 25282)
Andy Bruce – Emergency Control Officer (07773395313)
Nick Christo - Area Co-ordinator (07585 909030)
Gemma Dando – Service Manager Neighbourhood Partnerships
(0117 35 25249)
Richard Gwyn – Area Environment Officer (0117 35 21141)
Lorna Heaysman -Neighbourhood Development Officer (0117 90 36441)
Patricia Jones - Democratic Services Officer (0117 92 22883)

ROLLING ATTENDANCE

	26 th June	22 nd October	22 nd January	18 th March
Ward Councillors				
Trevor Blythe	P	P		
Simon Cook	A	P		
Barbara Janke	A	P		
Christian Martin	P	A		
Alex Woodman	A	A		
Mark Wright	P	P		
Partners				
Pauline Allen (KCG)	P	A		
Ben Appleby (Cabot Forum Co-Chair)	A	A		
Malcolm Baker (CDRA)	P	P		
Sharon Baker (CHIS)	P	A		
Mary Bannerman (CPUG)	P	P		
Fraser Bridgeford (FBH)	P	P		
Rosemary Chamberlin (CHBLB)	P	A		
Linda Ewles (HRA)	P	A		
Dennis Gornall (HCCA)	P	P		
Julian Jones (Cabot Forum Co-Chair)	P	P		
Mary Lehane (CWI)	A	P		
Peter Newberry (Govenor)	A	A		
Wendy Pollard (RTRA)	P	A		
John Rippon (Equalities rep)	P	A		
Keith Rodgerson (ORA)	P	A		
Keith Rundle (Police)	A	P		
Maggie Shapland (CHIS)	P	P		
University of Bristol				
Colston Vear (WUF TA)	P	P		
Nicolette Vincent (resident)		A		
Richard Whitburn (Clifton Forum Chair)	P	P		
Anne White (RHARA)	P	P		
Jerry Woods (RPRA)	A	A		

1. WELCOME AND INTRODUCTIONS

The Chair opened the meeting and invited members and partner representatives to introduce themselves. It was noted that St. Johns Residents Association was now called Clifton Down Residents Association.

The Chair was presented with the “RHS It’s Your Neighbourhood Award” for Brandon Hill.

Volunteers were sought for the Community Involvement Sub Group and a Planning Sub Group. Volunteers were invited to contact the Area Co-ordinator (NC). It was agreed that the invitation should be extended to local amenity groups.

The Chair invited partners to consider how the Wellbeing application process could be improved. It was noted that the practice of some other NPs was to consider applications at 2 dedicated meetings every year. Any suggestions on how the process could be better managed should be sent to the Chair or the Area Co-ordinator.

2. PUBLIC FORUM

The Partnership considered 2 items of public forum business from Maggie Shapland in relation to BRT and the residents of Cumberland Road, and the pedestrian crossing at the top of Regent Street Clifton. The statements were circulated in advance of the meeting.

Both items were discussed and the Chair read out the response from Terry Bullock Highways Manager in relation to the pedestrian crossing. It was noted that the proposed installation of a light controlled crossing was likely to be too expensive. A scheme for a central refuge island was more feasible and if the Transport Sub Group considered this to be a priority, the scheme could be put forward as a priority for funding in the next financial year.

AGREED

(1) That a resident from the Cumberland Road area and a representative of the Boat User Group should be invited to participate in one or other of the sub groups.

(2) That the statement concerning the pedestrian crossing at the top of Regent Street should be referred to the Transport Sub Group for further consideration.

3. APOLOGIES FOR ABSENCE AND ELECTION OF NEIGHBOURHOOD COMMITTEE CHAIR FOR THE PURPOSES OF THIS MEETING

Apologies for absence were received from Councillor Martin, Councillor Woodman, Wendy Pollard, Rosemary Chamberlin, Ben Appleby and Pauline Allen.

Councillor Cook was elected to Chair the Neighbourhood Committee items on the agenda in the absence of Councillor Martin.

4. MINUTES – 26TH JUNE 2012

AGREED

(1) that the minutes of the meeting of the Cabot, Clifton and Clifton East Neighbourhood Partnership held on 26th June 2012 be confirmed as a correct record and signed by the Chair, subject to the following amendments:-

Page 10 – Southlea Road replaced with Leigh Road

Page 12 – address replaced with addressed

Page 12 – “some local traders who had been unaware of the project” replaced with “some local traders who stated they were unaware of the project ...”

(2) that the documented letter from BCC Traffic Management setting out the various stages of consultation that had taken place regarding Boyces Avenue be circulated to the partners and traders.

Matters Arising

Community Tree Planting

RG reported that the Downs remained Tree Bristol's preferred location for the community tree planting event. However they wanted to make the NP aware of a separate tree planting programme specifically for streets which was in place across the partnership area.

Action Sheet

The Action Sheet was noted.

AGREED – that the statement sent to the Executive Member for response on the proposal to designate certain streets as prohibited for street trading, be followed up as soon as possible.

5. DECLARATIONS OF INTEREST

Councillor Cook – St. Johns School Wellbeing application. Wife teaches at the school.

Councillor Blythe - St. Johns School Wellbeing application. Wife is a governor at the school.

Councillor Janke – Member of the Clifton Down (formerly St Johns) Residents Association.

Neighbourhood Committee Items

6. DEVOLVED SERVICES REPORT

NC introduced the report and gave a brief update on the following (set out in detail in the report):-

Minor Traffic Schemes & Footway Resurfacing – as previously agreed, priorities were being determined by the Transport Sub Group and work was progressing.

Carriageway Surface Dressing – the position was unclear as the Highways Team had not provided an update. Councillor Cook stated that this was unacceptable and would write to the team for the second time.

Clean and Green – the balance for the ward areas was noted:-

Cabot - £222.96

Clifton - £400.00

Clifton East - £922.96

A proposal for spring bulbs would be put to councillors for approval from the new Area Environment Officer. Partner representatives were invited to contact NC, Lorna Heaysman (LH) or their local councillors with proposals.

Section 106

NC referred partners to Appendix A for the full breakdown of S106 funding devolved to the NP.

It was agreed that the Kings Street Bridge and the potential allocation of £35,769.29 should be taken with the Parks Stimulus report. It was briefly reported that no capital funding was available to match fund the construction of the bridge. The option available to the NC was to allocate the funding to Parks, but in the knowledge that this would only realise a third of the funding available (£11,800).

Discussion followed concerning 27 The Mall Clifton. On being put to the vote, the Neighbourhood Committee unanimously:-

RESOLVED – that 27 The Mall, Clifton be allocated the sum of £459.20 to provide cycle parking located at or near the Caledonia Place / West Mall junction.

7. **£3.5 PARKS STIMULUS FUND AND LOCAL SUSTAINABLE TRANSPORT FUND**

NC reported that 6 projects stood to benefit from the sum of £819,100 allocated to the NP from the Parks Capital Stimulus Fund. Of the 6 projects set out in Table 1 of the report, there was a requirement for the NC to allocate match funding for 2 of the projects – Castle Park and Brandon Hill Cabot Tower Gardens. Sufficient Section 106 funding existed to meet the match funding requirements.

An amended page 32 of the report was circulated showing the value of the Castle Park scheme had been reduced because less Section 106 money was available than was originally identified to the Cabinet.

Below is a summary of the discussion that followed :-

- Childrens play park on The Downs - a decision was still awaited from the Downs Committee regarding the match funding request of £70,000. In the meantime the park continued to deteriorate. Councillor Janke proposed that the problem should be resolved sooner rather than later from the existing Section 106 funds. RG

reported that there was insufficient funding available to make the necessary repairs to the park if the NC was inclined to match fund the Castle Park and Brandon Hill projects.

A suggestion that both the NC and the Downs Committee could provide a sum of funding to resolve the problem was well received. Discussion followed regarding the possibility of using Section 106 funding currently available to improve and maintain community buildings and facilities in the Clifton and Clifton East wards, for the purpose of part match funding the play park. There was general agreement that a degree of flexibility was needed to ensure this project went ahead.

- The NC were unanimous in their support for the Castle Park and Brandon Hill projects. It was recognised that in agreeing match funding for these projects, the Section 106 funding of £35,769.29 available for the Kings Street Bridge would now be sliced by two thirds and go to Parks to spend on local recreational space and facilities.
- Councillor Blythe referred to the £3000 previously allocated to HCCA from the Wellbeing Fund to produce a new design for the Charles Place Play Park. Councillor Blythe sought approval for this money to be used to purchase equipment and requested an additional £3000 from the Section 106 fund. There was no objection for the initial allocation of £3000 to be used for equipment, but further information was requested regarding the additional funding request.

On being put to the vote, the Neighbourhood Committee, unanimously:-

RESOLVED:-

- (1) **Childrens Play Park on the Downs:-**
 - that officers establish why it was anticipated that £70,000 in match funding would be forthcoming from the Downs Committee.
 - that in the event of this not being available, the Downs Committee be invited to consider part match funding with the Neighbourhood Committee (not necessarily 50%).
 - that the possibility of using Section 106 funding currently available to improve and maintain community buildings and facilities in the Clifton and Clifton East wards, for the Downs play park project be raised by Councillor Cook with the Executive Member for Housing Property and Regeneration.

- **that the Area Co-ordinator undertakes further discussion with Jon Bos and Jim Cliffe regarding the flexibility of the Section 106 designations, specifically the word “facilities” stated in the purpose of the community buildings contribution.**
- (2) **that in order to secure Parks Capital Stimulus funding, the match funding proposal for the Castle Park and Brandon Hill projects be approved in the amounts of £131,397.26 and £19,000 respectively from existing Section 106 funding.**
 - (3) **that in making the above decision, it is recognised that the Section 106 funding of £35,769.29 available for the Kings Street Bridge would be sliced by two thirds and allocated to Parks to spend on local recreational space and facilities, in accordance with the Section 106 funding criteria.**

7. BETTER NEIGHBOURHOOD WORKING PILOT

Gemma Dando presented the report and summarised the council’s proposals for piloting a new approach to neighbourhood working. This included new ways of engaging with customers to tackle issues at their roots, implementing robust enforcement action and improving community cohesion.

It was explained that the pilot included looking at where officer roles overlapped – for example the licensing and enforcement work areas. It was expected that the pilot would eventually expand into more service areas but for the time being, the officers that would form the neighbourhood team within the pilot area, could be found at paragraph 10 of the report.

The NP was invited to identify local priorities and areas for improvement to inform the work of the team. A customer charter would be developed setting out the role of the council and the role of local people.

The NP discussed the aspirations of the pilot and there was general satisfaction with the proposed actions detailed in the report. Whilst it was recognised that this work would benefit from a good on-line tracking system, it was recognised that financial constraints made this a long term aim and at this point in time a co-ordinator would provide the monitoring/tracking role.

Former councillor Brian Price identified social care for the elderly as an area of concern and suggested that issues affecting the elderly could be usefully fed back to the NP, in particular reports on the provision of day care services in the area. There followed discussion on the feasibility of receiving updates on community health and the support services in place for the elderly. It was suggested that practitioners could usefully be invited to attend an NP meeting. It was confirmed that part of the scope of the pilot was to establish which services were missing.

Councillor Janke raised the issue of academies, pointing out they are funded by central government and independent of LEA control. She stated that they lacked a direct line of accountability which needed to be established at a local level.

The Chair drew attention to a form circulated at the meeting listing topics potentially of interest to the NP and invited partners to indicate on the form the topics they wished to consider. It was agreed that the suggestions from Brian Price and Councillor Janke should also be added.

In conclusion, the Neighbourhood Committee and the Neighbourhood Partners;

RESOLVED –

- (1) that the council's proposals for piloting a new approach to neighbourhood working within the Cabot, Clifton and Clifton East Neighbourhood Partnership Area be noted; and**
- (2) that the Neighbourhood Committee and Neighbourhood Partnership agree to work with the council to develop a customer charter for neighbouring working and identify local priorities to inform the work of the team.**
- (3) that the suggestions from Councillor Janke and Brian Price be added to the form circulated at the meeting listing**

topics potentially of interest to the NP (partners to indicate on the form which topics they wished to consider).

8. WELLBEING REPORT

NC introduced the report and recapped on the applications agreed in June 2012:

- The Point (Bristol) Management Company - £5,000 towards the cost of landscaping a triangle of hardcore land adjacent to Brunels Buttery.
- Old City Traders & Business Group - £2,340 towards the cost of 13 hanging baskets to improve the streetscape.

The NC went on to consider the following applications:-

Richmond Hill Area Residents Association - £10,980 to purchase and install 6 trees to improve the Street Scene of the local area across 2 wards

RG stated that 2 amounts of funding could also be accessed from the tree planting budget available through Section 106 funding - £3,017.78 and £4,088.32 respectively.

WUF Tenants Group - £5,000 WUF Kids Computer Club

Colston Vear drew attention to photographs of the children that the Project was helping.

HCCA - £5,000 to plant a group of trees through existing tarmac on the north side of the Cumberland Piazza Site

Ray Smith updated the NP on the status of the Cumberland Piazza project.

St Johns School Gardening Club - £3467.48 to develop and expand the club (projects as listed in the application)

This application was deferred to the next meeting as half of the voting membership is required to make a spending decision (Councillor Cook and Councillor Blythe having earlier declared an interest in this item).

Mall Gardens Residents Association - £750.00 for garden tools and plants

It was confirmed that the tools would be kept securely and would remain the property of the association. Councillor Janke declared an interest in this matter and did not participate in the vote.

Moorpoint Ltd - £2000 for hanging baskets plus poles

Following discussion and on being put to the vote, the Neighbourhood Committee;

RESOLVED:-

- (1) that the proposals and funding approved by the Neighbourhood Committee at the last Neighbourhood Partnership meeting be noted; and**
- (2) that the current balance of Wellbeing Fund be noted.**
- (3) that £3,873.90 be allocated to Richmond Hill Area Residents Association as part funding for the purchase and installation of 6 trees to improve the Street Scene of the local area across 2 wards (the remainder to be allocated from the tree planting budget available through Section 106 funding).**
- (4) that £5000 be allocated to WUF Tenants Group for the provision of a kids computer club.**
- (5) that £5000 be allocated to HCCA to plant a group of trees through existing tarmac on the north side of the Cumberland Piazza Site.**
- (6) that £750 be allocated to Mall Gardens Residents Association for garden tools and plants**
- (7) that £2000 be allocated to Moorpoint Ltd for hanging baskets and poles.**

*** It was emphasised that applications to the Wellbeing Fund must be received by the deadline of 4th January 2013 in order for the application to be considered at the 22nd January NP meeting.**

9. NEIGHBOURHOOD PARTNERSHIP COMMUNITY UPDATE

The NP received verbal updates on the following:-

- Richmond Hill Area Residents Association – the first meeting had taken place and there were now 40 members. Anne White thanked LH and NC for their support in getting things started. The students union had made a room available for the next meeting and the key focus areas for the group were street cleansing, anti-social behaviour and planning.
- Oakfield Road Residents Association – Keith Rogerson informed the NP that a recent survey indicated that 58% were against a resident's parking scheme and 42% in support. Priorities included bins on Oakfield road, planning applications on the former cinema site on Whiteladies Road, yellow lines at the bottom of Alexander Road and trees for Leigh Road.
- Clifton and Hotwells Improvement Society – Maggie Shapland reported that the judicial review proceedings had been issued to stop development on the side of the gorge on stability grounds. This was contested and a barrister working on a pro bono basis was providing advice. Notes of the group's monthly meetings could be found on-line.
- Hotwells & Clifton Community Association – Dennis Gornall extended thanks for support with bulbs and planting for Ambra Vale Gardens. This had shown positive results. The group was now looking to develop Charles Place. Attention was drawn to a question and answer session with the mayoral candidates taking place at Holy Trinity Church on 29th October 2012.
- WUF Tenants Association – Colston Vear reported that the major works on the kids computer club had been completed and negotiations with Broadband suppliers were underway. The NP was thanked for its support. A theatre visit to Bath for elderly residents would be the next project.
- LH - students in Clifton had generally responded well to the pilot to reduce noise and bad behaviour and relationships were being built. It was noted that students were available as volunteers for community projects if needed. LH agreed to look into the Mortimer Road issue raised by Councillor Blythe.

- RG circulated a report on the Waste and Environment Plan produced by the Environmental Sub Group. Attention was drawn to the top 3 priorities listed in the report and the action being taken to combat these problems.

Richard Whitburn expressed disappointment that efforts to trial a canvass sack pilot had met with little response and added that the significant number of wheelie bins in Clifton was fast becoming a problem in both in terms of space and causing obstruction. It was recognised that plastic bags were easily damaged by foxes and gulls and frequently caused a mess on the pavement. It was confirmed that small sacks with handles that could be easily carried were available on request from the recycling department.

Colston Vear commented that the shoot system in flats was frequently used for paper glass and cardboard because people were not using the recycling bins provided. He added that bigger recycling bins for cardboard and plastic were needed.

RG stated that a joined up approach by council departments and residents was needed to tackle dog fouling. It was suggested a specific campaign to identify hot spots and bring this to the attention of May Gurney was the way forward. In the meantime free dog bags would continue to be handed out.

AGREED – that all issues raised should be referred to the Environmental Sub Group for consideration and resolution.

10. NEIGHBOURHOOD FORUM AND COUNCILLOR UPDATES

Julian Jones – Chair Cabot Forum

- A presentation on the Police and Crime and mayoral candidates had provided a good overview of the candidates. Another hustings event was being held in Cabot on 24th October.
- residents needed to be aware that grants for sustainable projects were available from the Sustainable Communities Fund.
- street drinking was being addressed in conjunction with the Matthew Tree project.
- targeted action against ASB by community safety officers and the Police action had been successful. JJ called for more community engagement.
- issues with parking on Gloucester Road had been resolved.

Richard Whitburn – Chair Clifton Forum

- Bristol won Gold in the prestigious 2012 European Entente Florale.
- The future roles and responsibilities of Bristol's future Police and Crime Commissioner and Elected Mayor had been usefully explained in a presentation by Peter Holt (Communications BCC)
- Successful bids to the Park Stimulus Fund were welcomed.
- Car users had been spoken to about parking inconsiderately and tickets applied in some cases.
- A student representative at the forum was appreciated and very useful.

Lorna Heaysman

On a general note, a litter campaign was being organised, focussing on the city of Bristol and College Green areas. Turnout at both forum remained good - the approach of changing venue sometimes meant a quieter meeting but new faces. Colston Vear added that monthly tenant meetings had been stopped with a view to tenants attending the forum meetings instead. The uptake of tenants remained low and they were one of the target groups in the Community Involvement Plan.

Councillor Cook

- a meeting had taken place with the Merchant Venturers, owners of the TA site on Whiteladies Road, regarding the proposed redevelopment of the site as a school. BCC is unable to provide the additional capital needed to facilitate the TA's move to another site. The site is ideally placed and BCC is keen to progress but could not match offers from businesses like Waitrose.
- a recent planning permission for a gym at the cinema site on Whiteladies road was refused by committee on heritage grounds and would now proceed to public inquiry. The decision was likely to be difficult to defend.
- officers were working on costings to resolve the issue with bins.
- efforts were being made to progress the trees needed for Leigh Road.

Councillor Janke

- Councillor Janke introduced Andrew Murray from Trinity Day Centre. The NP heard that the introduction of the personalisation agenda had detrimentally impacted on the funding of the centre and similar services like the Corner Club in Clifton East. Social facilities for the frail and elderly were vital and the consequences of closures were great leading to isolation and admission to residential care.

It was recognised that better co-ordination on the part of health visitors, GPs, social workers and volunteers was needed to fill gaps and address this pressing need. It was recommended that each of the NPs in the north of the city should engage/meet with the northern team of GPs in an effort to make progress. This was well received and it was agreed that Councillor Janke would be the champion for the NP.

- negotiations regarding the play park at Charles Place were on-going.
- the Bridge Trust has made a success full bid to the Sustainable Transport Fund for improving the environment around the Suspension Bridge. This amounted to £100k to improve the pedestrian area, a distinctive area on both sides of the Bridge to enhance the fact that the Bridge is a listed building.
- thanks were extended for all the hard work that contributed to the success of the Entente Florale.

Councillor Wright

- partners were alerted to the consultation process on plans for the Brandon Hill and Castle Park projects, likely to start in the near future.
- good news concerning the relocation of Bristol Ice Rink. Efforts were continuing to find funding to locate the rink at Hengrove Park.

AGREED – that Councillor Janke be the named Champion for the CC&CE NP for the purpose of working with the other NP representatives and NHS practitioners to address the problem of day centre closures and issues affecting the elderly.

11. NEIGHBOURHOOD DELIVERY TEAM UPDATE

NC circulated a progress report on the Community Safety Delivery Agreement. It was noted that theft, reducing ASB and violence, and strengthening relationships with students and residents were key priorities.

Inspector Keith Rundle commented on the Crime Reduction Action Plan also circulated at the meeting.

AGREED – that the report be noted.

12. TRANSPORT AND TRAFFIC SUB-GROUP UPDATE

Anne White reported that with the assistance of transport officers, the group had agreed to focus the £32,000 funding on 11 key priorities. Officers were bringing more detail on the chosen 11 projects to a meeting taking place on 12th November and work would commence in detail thereafter.

AGREED – that the report be noted.

13. PLANNING UPDATE

Councilor Cook provided an update on the application relating to Bristol General Hospital. The redevelopment of the site was refused by committee in August 2012 due to an insufficient financial contributions package and a lack of affordable housing units. A revised scheme was submitted by the applicant and officers sought independent expert advice to assess the proposals, in terms of viability and associated Section 106 obligations. As a result, the scheme was presented to committee in September with a recommendation to approve and permission was granted. A condition attached to the condition would enable the authority to revisit the Section 106 package if sales were better than anticipated.

Councillor Cook made the point that had the scheme been refused again, it was very unlikely that the decision would stand up on appeal.

AGREED – that the report be noted.

14. YOUTH SERVICES UPDATE

NC circulated a written update on the new Bristol youth link providers. It was noted that 4 places were available at a working group event on the 27th November (2 councillors and 2 partner representatives).

AGREED – that the report be noted.

(The meeting ended at 9.25pm)

CHAIR

APPENDIX 1

	Date of NP	Action	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1	26/6/12	That sites in Queens Road (a) outside the flats called Richmond Heights at the corner of Park Place and Richmond Hill and (b) between University Walk westwards towards Whiteladies Road be removed from their designation as consent streets for the purpose of street trading, and become prohibited streets. Send Statement to Exec Member	N/A	No	No	Yes	October 2012	NP Member	2 nd July 2012	Yes	Yes –October NP	22 nd Oct 2012
2	26/6/12	That Community Safety report back to the Partnership on the Delivery Agreement by Safer Bristol be to the March 2013 meeting and that a progress update	N/A	No	Yes	Yes	October 2012 / March 2013	NP	22 nd October 2012	Yes	Yes – October NP	22 nd October 2012

	Date of NP	Action	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		on the various issues identified in the paper be made to the October meeting.										
3	26/6/12	That the devolved transport budget report be referred initially to the Transport Sub Group for discussion and then to a special meeting of the Partnership and Committee in August, for decision making.	N/A	Yes	Yes	Yes	October 2012	Cllrs / NP	Sub group meeting 25 th October – Group deferred decision until Jan NP Meeting	N/A	Yes – October NP	22 nd October 2012
4	26/6/12	That the proposed tree planting programme for the Partnership's area be referred in the first instance to the Environment Sub-Group for more detailed discussion and decision	N/A	No	Yes	Yes	October 2012	NP	20 th September 2012 – Environment Work Group Meeting	Yes	Yes – October NP	22 nd October 2012
5	26/6/12	Future wellbeing applicants seeking grant	N/A	No	Yes	Yes	October 2012	NP / Cllrs	22 nd October 2012	Yes	Yes – October NP	22 nd October 2012

	Date of NP	Action	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		support attend the meeting, in order that members can ask them questions about their applications.										
6	22/10/12	Resident from Cumberland Road area and a rep from Boat User Group should be invited to NP	N/A	No	Yes	Yes	Jan 13	NP	October 12	Yes	Contact made & reps invited to Jan 13	Jan 13
7	22/10/12	Pedestrian Crossing Statement to be referred to Traffic Sub group	N/A	N/A	N/A	Yes	Jan 13	NP	November 12	Yes	Statement considered at 27 th Nov meeting	Jan 13
8	22/10/12	AC to speak with John Bos regarding flexibility of spending community buildings S106 for play	N/A	N/A	N/A	N/A	Jan 13	Cllrs	October 12	Yes	Community Buildings S106 can only be used for community buildings / infrastructure and not play area / equipment	Jan 13
9	22/10/12	NC/NP work with Council to develop a customer charter for neighbourhood working and identify local priorities to	N/A	No	Yes	Yes	Ongoing	NP	Ongoing	N/A	Work underway with Neighbourhood Working Team	Jan 13

Summary

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2013
Number of actions	5	4			
Amount of funding committed	N/A	N/A			
Number of actions completed within time	5	4			
Number of outcomes reported to NP	5	4			
Number of actions generated by Cllrs	2	1			
Number of actions generated by other NP members	3	2			
Number of actions generated by the public	N/A	1			
Number of actions relating to devolved budget decisions	N/A	N/A			
Number of actions relating to NP action plan	4	3			
Number of actions relating to equalities duty	5	3			